TUTORIAL EXERCISE – WEEK 6

Recordkeeping evidence and corporate memory - Appraisal, Archives and Organisational Knowledge
Relates to Week 6 topic

There is no E-task for this tutorial.

Reading to be discussed in tutorial:

The objectives of this discussion are to consider some of the recordkeeping issues associated with web-based resources, especially what is their status as records, if any, and what strategies should we employ for archiving such material.

For discussion in tutorial
See National Archives of Australia Policy on Archiving Web Resources – Revised Jan 2001

• Is a website, as a whole, a publication or a record?
• If web resources are records, how can they be captured into a recordkeeping system, described and preserved, and how long should it be kept?
• Should changes to the content of Commonwealth web resources be tracked and, if so, how?
• Can an agency be held accountable for something it had on its website six months or a year ago?
• Are there any technical solutions for managing web resources as records over time?
• If individual records exist only on a website, how should they be managed?
• Should the strategies used to capture records of static web resources be different from those used to capture records of dynamically generated web resources and the delivery of web-based transactional services?
• For recordkeeping purposes, is it better to conceive of a website as an organic whole or as a series of interrelated items/resources?