IMS 5047 – MANAGING BUSINESS RECORDS

Email Task 4 – Due 10 September 2004

Recordkeeping requirements and systems - Relates to Week 7.


2. Research some “Web Content Management” software products on the internet. These are software products that manage the content of Internet/Intranet sites. Are they different from Electronic Records & Document Management Systems (ED/RMS) in their functionality? If so, why?

Your email task is to tell us:

• What is the difference, if any, between ED/RMS and Web Content Management systems?
• Do Web Content Management systems contain recordkeeping functionality? If so, what is this?
• What functionality might a Web Content Management system have that may not be found in an ED/RMS?

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For the Tutorial

Do the reading above, and research some websites before then. Discuss the differences between the two types of systems.