## Language and Learning Class Schedule Semester 2 – 2005 Caulfield Campus

Bookings are not required for sessions, but rooms may have limited space.

### Week 1
- **July 19**
  - **Tues 3-4**
  - Note taking from lectures & reading
  - **Location:** A2.06

### Week 2
- **July 27**
  - **Wed 3-4**
  - Essays and reports (BusEco PG)
  - **Location:** B2.24
- **July 28**
  - **Thur 2-3**
  - Essays and reports (PG)
  - **Location:** B2.21
- **July 29**
  - **Fri 12-1**
  - Note taking from lectures & reading
  - **Location:** B2.24

### Week 3
- **August 1**
  - **Mon 2-3**
  - Grammar – session 1
  - **Location:** B2.22
- **August 2**
  - **Tues 12-1.30**
  - Making the most of your Unit Guide
  - **Location:** A1.29
- **August 3**
  - **Wed 3-4**
  - Literature reviews (BusEco PG)
  - **Location:** B2.24
- **August 4**
  - **Thur 2-3**
  - Literature reviews (PG)
  - **Location:** B2.24
- **August 4**
  - **Thur 2-4**
  - Exam preparation
  - **Location:** A2.10
- **August 5**
  - **Fri 3-4**
  - Critical reading
  - **Location:** B2.24

### Week 4
- **August 8**
  - **Mon 2-3**
  - Grammar – session 2
  - **Location:** B2.22
- **August 9**
  - **Tues 11-12**
  - Vocabulary building
  - **Location:** A1.29
- **August 9**
  - **Tues 3-4**
  - Referencing & using sources
  - **Location:** B2.24
- **August 10**
  - **Wed 12-1**
  - Oral presentations
  - **Location:** B2.24
- **August 10**
  - **Wed 3-4**
  - Using sources (BusEco PG)
  - **Location:** B2.20
- **August 10**
  - **Wed 3-5**
  - Essay writing
  - **Location:** B2.24
- **August 11**
  - **Thur 2-3**
  - Using sources (PG)
  - **Location:** B2.24
- **August 11**
  - **Thur 5-6**
  - Essays and Reports (Buseco PG)
  - **Location:** B2.22

### Week 5
- **August 15**
  - **Mon 11-1**
  - Essay writing
  - **Location:** B2.24
- **August 15**
  - **Mon 2-3**
  - Grammar – session 3
  - **Location:** B2.22
- **August 15**
  - **Mon 3-4**
  - Report writing
  - **Location:** A2.06
- **August 16**
  - **Tues 11-12**
  - Vocabulary building
  - **Location:** A1.29
- **August 16**
  - **Tues 3-4**
  - Essays and reports (BusEco PG)
  - **Location:** B2.24
- **August 18**
  - **Thur 12-1**
  - Oral presentations
  - **Location:** B2.21
- **August 18**
  - **Thur 3-4**
  - Word processing with styles
  - **Location:** T2.03
- **August 18**
  - **Thur 5-6**
  - Literature reviews (Buseco PG)
  - **Location:** B2.24

### Week 6
- **August 23**
  - **Tues 3-4**
  - Literature reviews (BusEco PG)
  - **Location:** B2.24
- **August 24**
  - **Wed 3-4**
  - Report writing
  - **Location:** B2.24
- **August 26**
  - **Fri 12-1**
  - Writing about your tables & graphs
  - **Location:** B2.24
- **August 25**
  - **Thur 5-6**
  - Using Sources (BusEco PG)
  - **Location:** B2.22

### Week 7
- **August 29**
  - **Mon 2-3**
  - Grammar – session 4
  - **Location:** B2.22
- **August 30**
  - **Tues 3-4**
  - Using sources (BusEco PG)
  - **Location:** B2.24
- **Sept 2**
  - **Fri 11-1**
  - Essay writing
  - **Location:** B2.24

### Week 8
- **Sept 5**
  - **Mon 2-3**
  - Grammar – session 5
  - **Location:** B2.22

### Week 9
- **Sept 12**
  - **Mon 2-3**
  - Grammar – session 6
  - **Location:** B2.22

### Week 10
- **Sept 23**
  - **Fri 11-1**
  - Exam preparation
  - **Location:** B2.24
### Ongoing Classes

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Time</th>
<th>Event Description</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 28</td>
<td>Thur</td>
<td>3 -</td>
<td>Movie watchers club: Come watch and discuss Australian films. It’s fun and free!</td>
<td>A1.29</td>
</tr>
<tr>
<td>August 4</td>
<td>Thur</td>
<td>12-1</td>
<td>Conversation &amp; discussion: Focuses on difficult sounds of English, word stress and intonation to improve spoken English.</td>
<td>A1.29</td>
</tr>
<tr>
<td>August 2</td>
<td>Tues</td>
<td>3-4</td>
<td>Pronunciation – group 1: Focuses on difficult sounds of English, word stress and intonation to improve spoken English.</td>
<td>A1.29</td>
</tr>
<tr>
<td>August 5</td>
<td>Fri</td>
<td>3-4</td>
<td>Pronunciation – group2: Focuses on difficult sounds of English, word stress and intonation to improve spoken English.</td>
<td>A1.29</td>
</tr>
<tr>
<td>August 2</td>
<td>Tues</td>
<td>2-3</td>
<td>English conversation for PG (MPA): Practise your English conversation skills in a small group with fellow postgraduates.</td>
<td>A1.29</td>
</tr>
</tbody>
</table>

### Drop-in times

<table>
<thead>
<tr>
<th>Weeks</th>
<th>Days</th>
<th>Time</th>
<th>Description</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weeks 1-4</td>
<td>Mon-Fri</td>
<td>10-12</td>
<td>15 minute consultations with L&amp;L staff. No booking required. Short assignments / questions only.</td>
<td>A1.29</td>
</tr>
<tr>
<td>Weeks 5-13</td>
<td>Mon, Tues, Thurs</td>
<td>10-12</td>
<td>15 minute consultations with L&amp;L staff. No booking required. Short assignments / questions only.</td>
<td>A1.29</td>
</tr>
</tbody>
</table>

### Consultations

From week 4 onwards, students can make appointments with Language and Learning staff to work on particular aspects of their academic English or approaches to study. Appointments must be made at least one week in advance. Contact Bennos Cousins on 9903 2507 to make a booking.

---

**Language and Learning Class Schedule**

Language and Learning offers the following workshops to assist students with academic writing and study skills:

- Critical reading
- Essay writing
- Essays and reports (BusEco PG)
- Essays and reports (PG)
- Exam preparation
- Grammar
- Literature reviews (BusEco PG)
- Literature reviews (PG)
- Making the most of your Unit Guide
- Note taking from lectures & reading
- Oral presentations
- Referencing & using sources
- Report writing
- Using sources (BusEco PG)
- Vocabulary building
- Word processing with styles
- Writing about your tables & graphs

See over for details, or see online timetable at: [www.monash.edu.au/lls/sif/Information/Courses/courses.html](http://www.monash.edu.au/lls/sif/Information/Courses/courses.html)

**Come and visit Language and Learning and use our resources.**

**Monday-Friday**

9am-5pm

Room A1.29

For further information contact:

Bennos Cousins

Language and Learning – Caulfield Campus

Room A1.29

Tel. 9903 2507

Email: Bennos.Cousins@celts.monash.edu.au